**Pamela Balluck, Ph.D.**

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**Comment & Track Changes Assignment**

Read both this paragraph and each of the margin Comments to follow the assignment. If you are not seeing margin Comments in the margin nor “Track Changes” in this paragraph (lines of which are additionally marked by vertical dashes in usually the left margin), you are not seeing the assignment (try under Review “Show Markup”). The idea behind this assignment is simply that you get used to using Comment and Track Changes in Word, so that you can respond to your peers' work by not only pointing out typos or grammatical error by either highlighting them (selecting them) and then clicking Comment and saying something or asking a questions about the error or by using Track Changes to actually correct it by deleting and/or adding something. So, when you see errors or discrepancies—or revisions or edits that should be made in this document (after readings all the Comments in the margin), **show me *at least one instance* of you using Track Changes and *at least one instance* of you using Comment** (*my Comments & Track Changes should remain*---*do not delete, except the one I instruct you to*). Then **re-save this document with your last name first** and submit it to the same Assignments dropbox.